

MEMORANDUM



To: Prospective Architectural / Engineering Consultants
From: Lissette Morales
Subject: Request for Proposals (RFP) to provide Architectural and Engineering Services
for the new Milpitas Civic Senior Center
Date: October 24, 2005

Please consider this clarification while preparing your response to the RFP.

1. Page limit is 25 pages. It is okay to print twenty-five sheets of paper double-sided. Therefore, 50 pages of information.
2. The sample deliverable can be submitted on CD. Submittal of the sample deliverable is required with Proposal Packet # 1.
3. Submittal of the fee proposal, Proposal Packet # 2, will be deferred until the short list/interview phase.

If there are further questions, please contact me at 408 586-3409.